

Statutory declaration



What this form is for

This form is for use by recipients of a grant under the Ancillary Dwelling Grants Program. Only submit this form if you are a grant recipient.

By filling out this form you are making a statutory declaration under the *Oaths Act 2001* that you have commenced building works on an ancillary dwelling. This is a requirement for receiving the first of two \$5 000 payments which make up the grant.

How to complete the form

Only one person needs to complete the form.

If the grant was made to one or more individuals, the declaration must be made by one of those individuals. If it was made to a company, the declaration must be made by a director of that company.

To complete the form, print it and fill in the blanks, then have it witnessed by a person authorised to do so. Refer to the list of authorised people on the last page.

How to submit the form

After completing the form and having it witnessed, scan or photograph the declaration. There is no need to include this cover page or the list of authorised witnesses on the last page. You can then submit the declaration through the State Growth grants portal by signing in using the email address and password you used to sign up for the grant.

STATUTORY DECLARATION *OATHS ACT 2001*

I _____
(full name)

of _____
(residential address)

Occupation _____
(occupation)

Do solemnly and sincerely declare that building works have commenced on the ancillary dwelling for which I (or a company for which I am a director) am a recipient of a grant under the Tasmanian Government's Ancillary Dwelling Grants Program.

I make this solemn declaration under the *Oaths Act 2001*.

Declared at _____
(place)

On _____
(date)

Signature _____
(grant recipient signs here)

Before me _____
(Justice, Commissioner for Declarations or authorised person)

People who are Commissioners for Declarations because of their profession

- Chiropractor
- Dentist
- Financial advisor or financial planner
- Legal practitioner
- Medical practitioner
- Nurse
- Optometrist
- Patent attorney
- Pharmacist
- Physiotherapist
- Psychologist
- Trade Marks Attorney
- Veterinary Surgeon

People who are Commissioners for Declarations because of an appointment they hold

- Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
- Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1985*)
- Bailiff
- Bank officer with 5 or more continuous years of service
- Building society officer with 5 or more years of continuous service
- Chief executive officer of a Commonwealth court
- Clerk of a court
- Commissioner for affidavits
- Commissioner for declarations
- Credit union officer with 5 or more years of continuous service
- Employee of the Australian Trade Commission who is:
 - a. in a country or place outside Australia; and
 - b. authorised under paragraph 3(c) of the *Consular Fees Act 1955*; and
 - c. exercising his or her function in that place.
- Employee of the Commonwealth who is:
 - a. in a country or place outside Australia; and
 - b. authorised under paragraph 3(c) of the *Consular Fees Act 1955*; and
 - c. exercising his or her function in that place.
- Employees of the Department of Police, Fire and Emergency Management employed as:
 - a) Customer Service Officers;
 - b) Police Public Enquiries Officers; and
 - c) Property Officers.
- Fellow of the National Tax Accountant's Association
- Finance company officer with five or more years of continuous service
- Holder of a statutory office not specified elsewhere
- Judge of a court
- Justice of the peace
- Magistrate

- Marriage celebrant registered under Subdivision C of division 1 of Part IV of the *Marriage Act 1961*
- Master of a court
- Member of Chartered Secretaries Australia
- Member of the Engineers Australia other than at the grade of student.
- Member of Association of Taxation and Management Accountants
- Member of the Australasian Institute of Mining and Metallurgy
- Member of the Australian Defence Force who is:
 - a. an officer; or
 - b. a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982*; or
 - c. a warrant officer within the meaning of that Act
- Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising
- Accountants or the Institute of Public Accountants
- Member of
 - a. the Parliament of the Commonwealth; or
 - b. the Parliament of a State; or
 - c. a Territory legislature; or
 - d. a local government authority of a State or Territory
- Minister of Religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
- Notary public
- Permanent employee of the Australian Postal Corporation with 5 or more years continuous service who is
- employed in an office supplying postal services to the public
- Permanent employee of:
 - a. the Commonwealth or Commonwealth authority; or
 - b. a State or Territory or State or Territory Authority; or
 - c. a local government authoritywith 5 or more years continuous service who is not specified elsewhere
- Person before whom a statutory declaration may be made under the laws of the State or territory in which the declaration is made.
- Police officer
- Registrar or Deputy Registrar of a court
- RSPCA Inspector
- Senior Executive Service Officer of
 - a. the Commonwealth or Commonwealth authority; or
 - b. a State or Territory or of State or Territory authority
- Sheriff
- Sheriff's officer
- Teacher employed on a full time basis at a school or tertiary education institution.