

## Attachment A

### 1. The total amount of unrecovered overpayments through fraud error in each of the last 5 years.

	2018-19	2019-20	2020-21	2021-22	2022-23
<b>Total amount paid in error</b>	\$0	\$0	\$0	\$126,030	\$0

### 2. Information that outlines the compliance and auditing processes of the Department's grant schemes.

The Department of State Growth manages grants according to Treasurer's Instruction FC-12 Grant Management, issued under section 51 of the *Financial Management Act 2016*.

Key grant compliance and auditing processes include:

Document/Process	Description
Crown grants and loans delegations	Monetary limits for approving Crown grants and variations and signing documents.
External audit program	Annual financial audit program, and performance audits as required, undertaken by the Tasmanian Audit Office.
Fraud and Corruption Control Policy (Department of State Growth)	Sets out the Department's policy in relation to fraud and corruption and its position on the prevention and detection of fraud and corruption.
Grants Management Policy (Department of State Growth)	<p>Sets out the Department's requirements when delivering grants administered by the Department of State Growth.</p> <p>Covers the full grant life cycle:</p> <ul style="list-style-type: none"> <li>• Design</li> <li>• Application</li> <li>• Assessment</li> <li>• Decision</li> <li>• Execution</li> <li>• Payment and Acquittals</li> <li>• Monitor and Review</li> </ul>

Grant management system processes (Department of State Growth)	<ul style="list-style-type: none"><li>• Standardisation: such as applicant terms and conditions, conflict of interest processes, and assessment</li><li>• Grant eligibility: applicants declare eligibility and provide supporting evidence; staff checks and confirm eligibility</li><li>• Fraud screening: monitoring for unusual patterns in grant applications, such as duplicate submissions or inconsistent information provided</li><li>• Audit trails: access to and modification of information logged</li></ul>
Internal audit program	Annual internal audit of Grants compliance with Treasurers Instruction FC-12 undertaken on behalf of the Department by WLF Accounting and Advisory.
Managing Conflicts of Interest Policy (Department of State Growth)	The Department's position on conflict of interest is that: <ul style="list-style-type: none"><li>• Employees must avoid conflicts of interest wherever possible, and where they exist ensure they are identified, declared and actively managed in a transparent way.</li></ul>

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